



Booking Contact:> Chèle Height ~ cheleeheight@gmail.com ~ 07747 379267

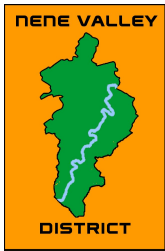
CONDITIONS OF USE

General

- Playing with any ball other than a soft ball is **STRICTLY FORBIDDEN**
- Chewing gum is strictly forbidden on these premises.
- The heating controls are set – Do not tamper with any thermostat.
- Check and turn all the lights off before you leave.
- Close and lock all windows and doors after use
- Do not move fire extinguishers.
- After 6pm please use the Orbit Tyres car park. **DO NOT** park in Brook Close.
- ***The Fire Assembly point is located at Orbit Tyres.***
- Please note that the Scout Association Public Liability Insurance only covers Scout Members – please arrange your own cover if necessary.
- If using the garden area PLEASE clean up after yourself.
- Animals are not allowed in or around the building. If in the case of a show and tell for example the Bookings Secretary must be informed in good time prior to meeting.

Smoking

- These premises including all fenced areas around the building are **strictly non-smoking.**



Main Rooms

- **All** rubbish must be removed from the premises – please do not use skips belonging to Orbit Tyres – take your rubbish home.
- Mops and brushes are available for users to clean the premises prior to leaving.
- Chairs are to be returned to location where they are found.
- If chairs are taken from upstairs they must be returned. They **MUST NOT** be stacked more than 6 chairs high.
- Tables must be CLEANED and returned to location where they are found. Chairs and tables **ARE NOT TO BE** dragged across floors or pushed into walls as this causes damage and will be charged.
- It is not permitted to use **blue tack, drawing pins or sellotape** for fixing notices to the doors or walls. Any notices must be affixed to existing notice boards.
- High heels are **NOT** to be worn in the hall as this will cause damage to the floor.
- Ensure all fire doors are correctly closed at the end of each use.

Kitchen / Toilets

- Users are responsible for bringing their own cleaning materials for cleaning the kitchen and toilets after use.
- Use brushes and mops found in the kitchen to clean the floors before leaving. Please ensure you use the correct mops..(**RED** for the toilets)
- If the fridge is used it must be emptied and left in a clean condition.
- Users must ensure all water taps / cooker taps / ventilation units are turned off.
- Users must close the shutter between the kitchen and main room after each use.
- Users must close the kitchen door after each use.
- Toilets – these are to be left in a clean condition by users.

Deposit to be paid to Nene Valley via balance transfer; account details on request.